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## **ROUND 1**

This grant round opens – **Friday, 15 December 2017**

Closure date for this round - **Wednesday, 28 February 2018 at 2300hrs**

(CFA reserves the right to close this round earlier/extend closure date without notice)

There are anticipated to be three (3) endorsement rounds for Round 1 - 2017/18 - January, February & March 2018 to fast-track the assessment process.

**Grant applications will be available for individual Brigades – No minimum or maximum amount.**

**Grant applications up to a maximum of \$250,000 for collective applications from groups of at least 10 Brigades.**

**Applicants should seek funding to undertake local programs, projects and/or initiatives to:**

- strengthen operational capability (including equipment & infrastructure)
- respond to community need
- promote health, safety and wellbeing
- build partnerships and collaboration (including with the community)
- undertake transformational change

**Priority will be given to applications that seek to:**

- Address immediate needs and enhance operational capabilities
- improve culture, diversity, inclusion and fairness in CFA
- strengthen volunteer leadership skills
- address local risks, such as rural decline, ageing or community growth
- enhance volunteerism, including recruitment, retention and recognition of volunteers, and making volunteering with CFA a more contemporary experience

### **Specifications**

- Incomplete applications and/or applications received after the closing date will not be considered.
- All applications must be lodged online - please make contact locally should you require support with this process.



- Applicants will be asked to identify what alternative options for funding have been considered including use of local brigade funds. Joint funding proposals using the grant program and brigade funds will be encouraged.
- Applications should articulate how the investment aligns to overall District/Regional priorities and encourage innovation.
- New buildings and structural changes to existing buildings would need pre-approval from CFA Land & Building Services before an application is accepted. Please make contact with L&BS Project Manager - Phillip Hand, (Tel: 03 54302200, Mobile: 0408 303 935) Email- [p.hand@cfa.vic.gov.au](mailto:p.hand@cfa.vic.gov.au) prior to submitting an application, and in order to discuss your project further.
- Applications will need to identify if they would require funding for ongoing maintenance and operations and what avenues have been identified to cover such costs.

Region or District based grants are encouraged where the grant can meet the needs of multiple Brigades and are supported by the relevant Captains.

It is the responsibility of Brigade/District/Region to replace assets acquired under this program.

Successful and unsuccessful applicants will be advised.

Successful applicants will be required to follow the acquittal process as advised.

**Frequently Asked Questions** have been developed to hopefully guide you through the process.

### **Exclusions**

Projects commenced prior to final approval are not eligible.

Applications that duplicate existing CFA programs will not be funded.

Equipment that does not meet CFA Safety Standards will not be approved.

Tankers, Big Fills and Specialist Appliances will not be considered under this program.

### **Disclaimer**

Due to the complex nature of some requests, there may be a delay in assessing and approving some applications.

Whilst every effort has been made to ensure accuracy, the format, criteria, structure and assessment process relating to this grant program may change at any time due to circumstances outside of CFA control.

If you have any questions in regards to these eligibility criteria, please email [grantsprogram@cfa.vic.gov.au](mailto:grantsprogram@cfa.vic.gov.au) and one of our team will respond to your enquiry. If you wish to speak to a grants officer, please include details of the most appropriate phone number/time during business hours for us to call you.

*\* Enhancing Volunteerism Grants Program – Round 2 is scheduled to run from 01 April 2018 – 30 June 2018, and this will present further opportunity to submit applications.*

Updated: 23 January 2018 (v1.4)